

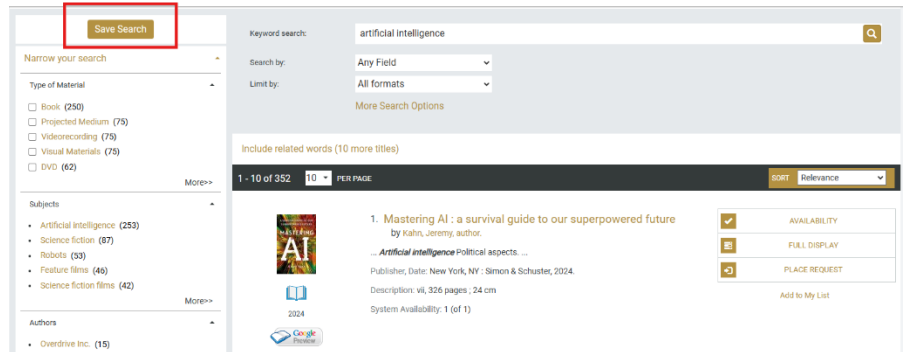
Saved Searches in the PAC

The purpose of the **Saved Search** feature in the Patron Access Catalogue (PAC) is to generate notices whenever a new item is added to the catalogue that fits your search parameters.

Find the PAC at search.prl.ab.ca.

Set Up and Run a Search

1. After your search is performed select **Save Search** from the dashboard on the left-hand side of the screen. You will be prompted to log in if you haven't already done so.



2. The **Save Search** form will display.

Search name:

Note:

Search command: FIND KW=(freetext)artificial intelligence/(freetext)

Email results to:

Email format:

Email if no results

Search frequency:

Number of times to run:

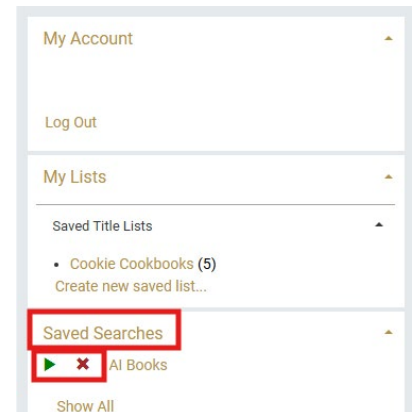
3. Enter a name for your search. Add an email for the notice to be sent to, and set your search frequency.

4. Click **Save Search**.

Need help? [Click here for tips and instructions](#)

5. View and edit your saved searches by viewing your saved searches in your PAC account. From here you can also manually run a saved search by clicking the green arrow icon.

6. Delete a saved search by clicking the red **X** or by clicking **Show All**, selecting the box beside the search name, and clicking **Delete Selected Search**.



Are you sure you want to delete the following saved searches?

Search Name	Criteria	Frequency	Last Run	Results	Notify	Email
AI Books	FIND KW=(freetext)artificial intelligence/(freetext) AND TOM=*	Monthly	11/6/2024	0	No	

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