

## Sample Interview Questions

1. Tell us about your understanding of this role – what about the job posting appealed to you?
2. What qualifications do you have that will make you a success at this job?
3. How would your colleagues briefly describe you? What qualities would they talk about most?
4. Tell us about a colleague you got along well with and why you think you did.
5. What positive impact would you make on our library team’s culture? What’s your favourite thing about being a part of a team?
6. If you had control over creating the ideal work environment for you, what would it be like? What would the people that you work with be like?
7. Have you ever encountered a company policy or procedure that you did not agree with? What did you do? (Make it a hypothetical if they can’t think of one).
8. Tell us about a time you had to deal with a particularly difficult patron or a customer. How did you resolve the difficult situation and deal with the persons involved?
9. Tell us about a project or accomplishment of which you are very proud and why?
10. What strategies do you use to manage multiple tasks at once?
11. What experience do you have teaching adults?
  - a. Teens?
  - b. Children?
12. This position will require some technology use.
  - a. What experience do you have working with technology?
  - b. How might you go about program promotion?
13. Communication skills are going to be vital for this role. Please tell us what you do to communicate clearly with your colleagues.
14. Is there anything else relevant to this position you think we need to know that we did not ask you?
15. Do you have any questions you would like to ask about this position?