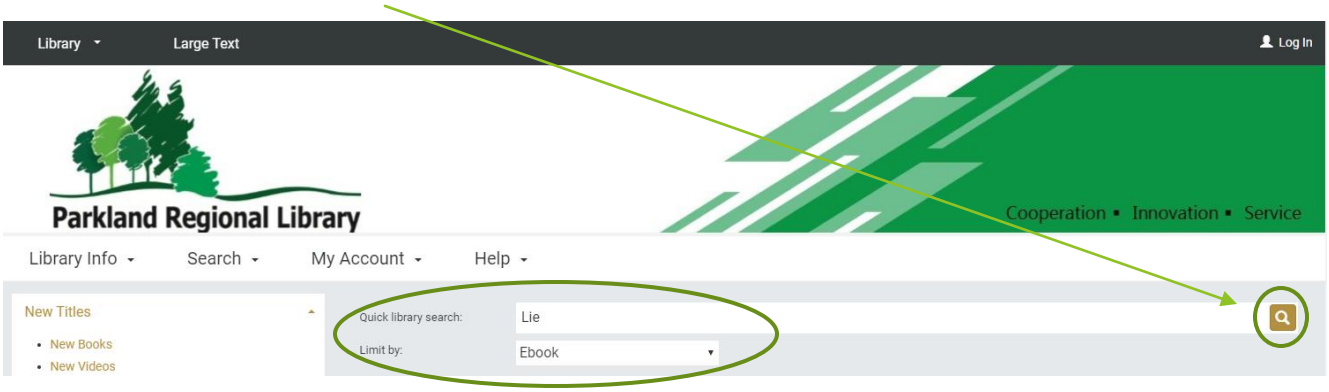
CloudLibrary in the PAC

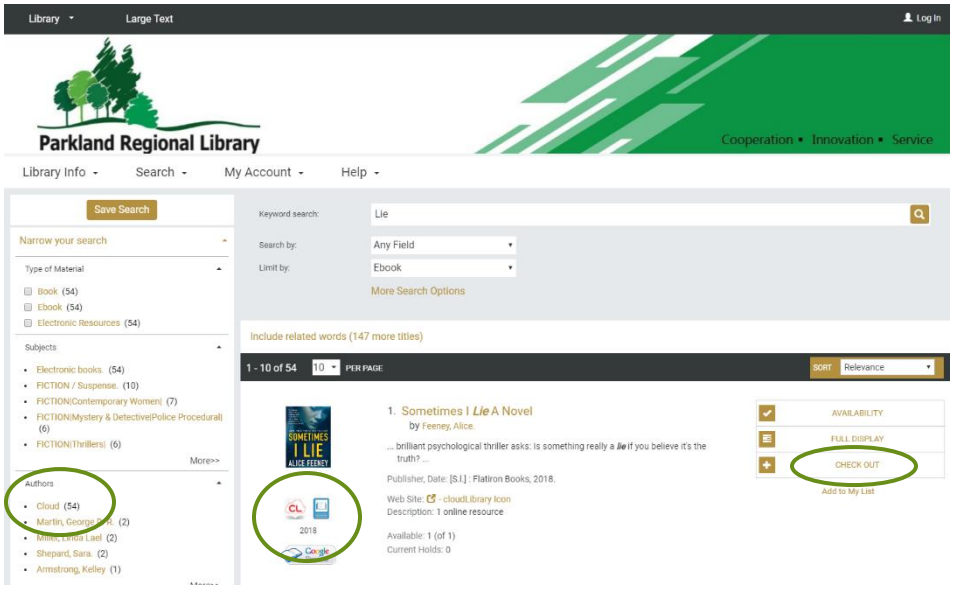
You can now check out items from CloudLibrary directly in the PAC! You will still need to download the CloudLibrary App to view and read your ebook.

Check out a CloudLibrary ebook from the PAC

1. Go to the PAC and log in to your patron account. You must be logged in to view item availability for CloudLibrary material.
2. Set up and run a quick search. To limit your search chose '**ebook**' from the **Limit By** drop down menu. Click the search icon.



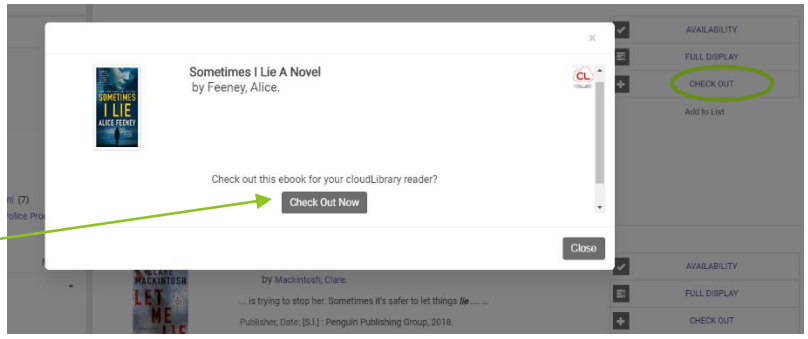
3. Narrow your search results to only display CloudLibrary material by selecting **Cloud** from the **Authors section** of the Narrow Your Search dashboard.



CloudLibrary ebooks are clearly marked by the CloudLibrary logo in the PAC

Patron Access Catalogue (PAC)

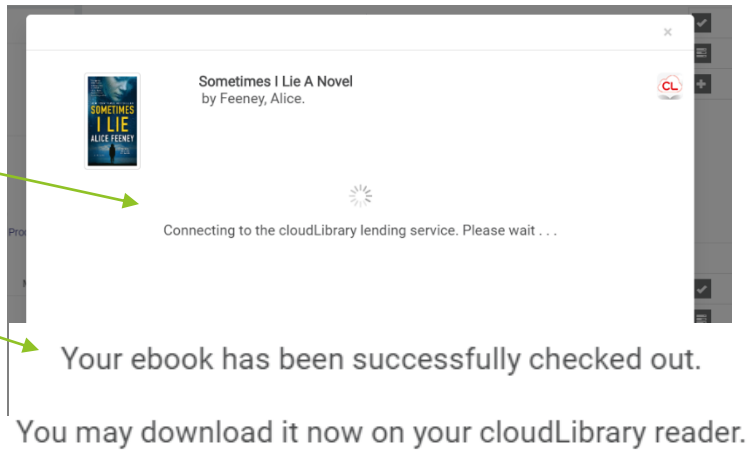
4. To check out a CloudLibrary item, click **check out**. A pop-up screen will appear asking if you would like to check out the ebook for your CloudLibrary reader. Click **check out now.**



5. The check out pop-up box will display a **'Connecting to the CloudLibrary lending service'** message.

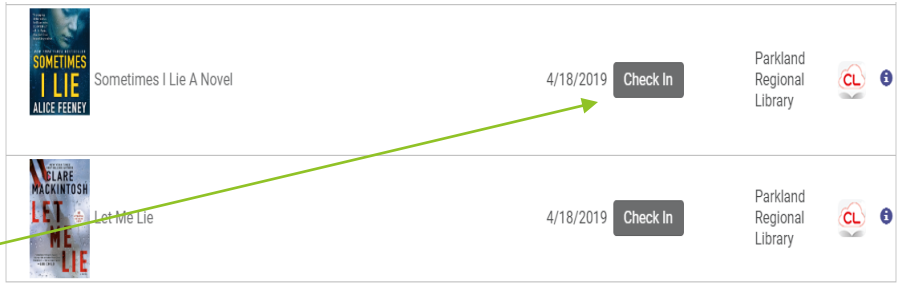
6. If the checkout is successful, the screen will display the message '**Your ebook has been successfully checked out**'.

7. If you wish to read the ebook you will need to go to your CloudLibrary app, or view online from the CloudLibrary website

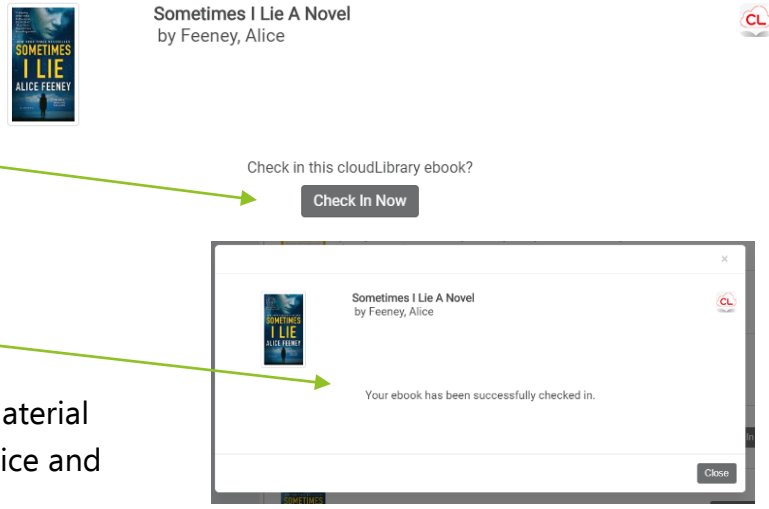


Return a CloudLibrary ebook from the PAC

8. To **return an ebook** from your patron account in the PAC go to your account and click on **items out.** Find the CloudLibrary item from your list of checked out items. Click the **check in button**.



9. A pop-up box will appear asking if you would like to check in the ebook. Click '**check in now'**. Once the ebook is successfully checked in a message saying '**your ebook has been successfully checked in'** will appear.



If you do not manually check in digital material it will automatically expire from your device and CloudLibrary account.